



## EMPLOYEE REFERRAL PROGRAM

### BE A SCHOOL BUS DRIVER RECRUITER

Bethlehem Area School District is looking for great teammates. New hires who come into our organization through employee referrals are excellent contributors and stay with the organization longer. That is where you come in! If you know someone who would be a great addition to our Transportation Department as a bus driver, send them our way, and you can receive \$500!

When the person you refer completes all necessary bus driver training and begins driving students, you become eligible for the \$500 referral bonus.

### EMPLOYEE REFERRAL FORM

**Complete and submit this form to:**

**Bethlehem Area School District's Transportation Department via inter-district mail**

Your Name (printed): \_\_\_\_\_

Your Phone #: \_\_\_\_\_

Your Department (printed): \_\_\_\_\_

Name of your Referral (printed): \_\_\_\_\_

Phone # of your Referral: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



### For Transportation Use ONLY

Name of Person Referred: \_\_\_\_\_

Date Passed Training: \_\_\_\_\_ Date Started Driving: \_\_\_\_\_

\$500 Referral Bonus Approved. To be paid to: \_\_\_\_\_  
*(name of current employee who made referral)*

\_\_\_\_\_  
Transportation Manager or General Manager

\_\_\_\_\_  
Date

\*Exemption: Human Resources, Executive Cabinet, and Transportation Recruiting Team.

